

Is this for you?

Are you passionate about making a difference in your community? Are you interested in organising and leading educational programmes to educate members of the public? Do you have a drive to grow our Local Fundraising to grow St John and ensure its future? We are looking for a dedicated and enthusiastic volunteer to join the team as a Network Community Lead.

Impact

As the Network Community Lead you will oversee the delivery of our Community First Aid programmes and local Fundraising and Engagement activity within your Community Network in line with the established needs of your community. Your role will be pivotal in increasing the impact of our community programmes by ensuring they are effectively implemented and widely accessible, increasing charitable income to support the networks be sustainable whilst also growing, engaging the local community in the work of St John Ambulance. Through your leadership, people in the communities will gain essential first aid skills, empowering them to respond confidently in emergencies and ultimately save lives whilst also actively supporting local fundraising to maintain our presence and impact. You will support the growth of a motivated and skilled base of volunteers who will be involved in a wide range of activities.

Expected time commitment	20-25 hours per month including evenings and weekends
Line managed by	Network Lead

What you would be involved in (responsibilities)

- Overseeing the booking, scheduling and delivery of community first aid education for your Network
- Engaging with training deliverers to ensure that courses and sessions are facilitated, venues are booked, and equipment is accessible
- Overseeing community education courses and seeking advice and best practice from relevant teams to ensure sessions are delivered to a high quality and in a safe learning environment
- Working with other volunteers in the network to support the recruitment and training of volunteers to deliver community education
- Coordinating and leading fundraising activity for your network, developing fundraising plans and ensuring activities adhere to organisational policy and Fundraising Code of Conduct
- Leading, or supporting the recruitment of fundraising volunteers for your network, working with others on the Network Leadership Team to achieve this
- Supporting the promotion of local, regional and national fundraising campaigns and activities
- Work closely with the County Fundraising and Priory Lead, and the Community Fundraising Manager for your region to maximise efforts and impact
- Engaging with, and encouraging others to engage with schools, businesses, and community groups to promote first aid awareness and training
- Working with the Regional Public Relations contacts to share strong, positive, local news stories to raise awareness of St John's work in the community
- Attending community education meetings and network leadership meetings as necessary to give updates and be supported by your volunteer colleagues

- Empower the use of sustainable and ethical practices to support St John's commitments to environmental and financial sustainability
- Join in with the Community Delivery national community of practice to share best practices, advocate for volunteer interests and concerns, and lead on the communication and implementation of national initiatives

You will need to have the following (personal specification)

- High levels of communication skills (verbal and written)
- Good organisational and administrative skills
- Ability to work as an effective team member
- Ability to work on own initiative, prioritise workload and delegate tasks
- Ability to use a range of Microsoft Office applications
- A demonstrable respect for equity and diversity
- Experience of delivering St John Ambulance community education (Optional)
- Experience in leading and motivating volunteers, fostering a collaborative and supportive environment (Optional)

Training and support provided

Mandatory training:

- Welcome programme introducing you to the project & wider charity
- Training in appropriate SJA policies
- St John Safeguarding training relevant to your role
- Out of pocket expenses
- Training in community activity/delivery planning

St John Ambulance will provide uniform appropriate for this role.

Screening Requirements

- Right to Volunteer check
- Two professional references

Equity, Diversity and Inclusion

St John Ambulance is committed to increasing the diversity of our teams and making sure we best reflect the diversity of the communities we serve. We want this commitment to be reflected in the diversity of the people who work with us. We welcome expressions of interest from people from all backgrounds and identities.

At St John, everyone is valued and supported to thrive; we have several networks including the Armed Forces Multi Culture, Disability and Accessibility, Pride, Family and Carers and Women's groups. We do not tolerate any form of discrimination and engender a sense of belonging for all, by creating an environment of mutual respect, where we value unique differences and demonstrate authentic allyship. We believe passionately in equity, diversity and inclusion.

Our values

This role requires the volunteer to embrace the organisation's vision and values, which are: **Communities that preserve and protect life through volunteering for health and first aid.**

The way we do things as a charity is underpinned by our 'HEART' values. We expect all our people to uphold and apply these values in all they do.



HUMANITY



EXCELLENCE



ACCOUNTABILITY



RESPONSIVENESS



TEAMWORK

This role is exempt from the provisions of the Rehabilitations of Offenders act.

This role profile is intended as an outline indicator of general areas of activity and will be amended considering the changing needs of St John Ambulance. It is expected that the post holder will be as positive and flexible as possible in using this document as a framework.

Prepared by: JD/OS

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